



## **AGENDA ITEM: 11**

### **NORTH WALES FIRE AND RESCUE AUTHORITY**

**17<sup>th</sup> June 2013**

#### **ANNUAL REPORT OF BAD DEBTS WRITTEN OFF**

**Report by Ken Finch, Treasurer to the Authority**

##### **Purpose of Report**

- 1 To inform members of the bad debts that were written off between 1<sup>st</sup> April 2012 and 31<sup>st</sup> March 2013.

##### **Background**

- 2 At the request of the Authority, the Treasurer submits an annual report listing all the debts under £5,000 which have been written off as irrecoverable, for information.

##### **Information**

- 3 Between 1<sup>st</sup> April 2012 and 31<sup>st</sup> March 2013, the Service wrote off two bad debts totalling £1,118.59.
- 4 Details of the debts that have been written off can be seen on the attached schedule.

##### **Recommendation**

- 5 That members note the contents of this report.

<u>Invoice No</u>	<u>Date Raised</u>	<u>Name</u>	<u>Original Amount</u>	<u>Amount Written Off</u>	<u>Reason</u>	<u>Date Written Off</u>
280061501	08.09.10	Mr L Markham	£ 1,000.00	£ 1,000.00	Unable to trace	08/08/12
280066252	15.08.11	Mr D K Roberts	£ 118.59	£ 118.59	Recovery Exhausted	01/03/13
<b>TOTAL</b>				£ <b>1,118.59</b>		